



CLIENT PORTAL & MEDICAL DOCUMENT WEB ACCESS INSTRUCTIONS

Welcome to The Family Estate & Legacy Program[®] Exclusive Client Portal! We are thrilled to offer this 24/7 access to your important legal documents as a part of your enrollment in The Family Estate & Legacy Program[®] Client Care Program. Please follow these instructions to gain access to your Advance Directives, all of your other estate planning documents and a variety of other features only available to you through this program.

There are two different logins available. The first is for sharing your Advance Directives or for emergency medical purposes. This includes the following documents: HIPAA Authorization, Designation of Healthcare Surrogate, Living Will, Pre-need Guardian and Durable Powers of Attorney.

The second is the full portal for your Revocable Living Trust documents, Advance Directives, personally uploaded documents, news & updates, and private communication to our team members.



STEP 1: LOG INTO PORTAL

THIS CAN BE DONE BY GOING TO THE WEBSITE
[HTTPS://CLIENTS.SBSHLAW.COM/](https://clients.sbshlaw.com/)



[Portal Home](#) ▾

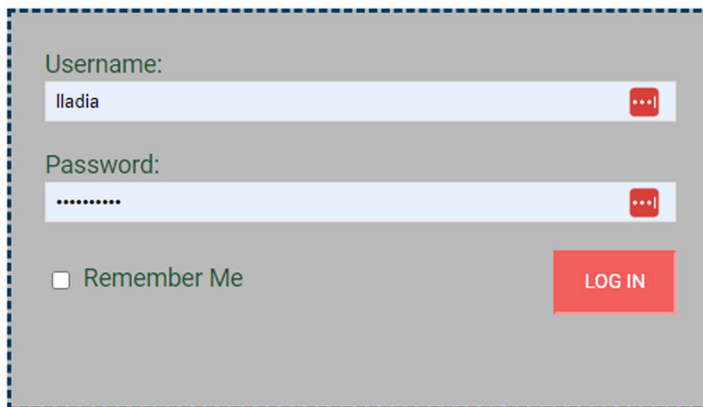
[Educational Resources](#)

[Firm Home](#)



Client Portal

[Click here for a video tutorial about our Exclusive Client Portal!](#)



The screenshot shows a login form with the following elements:

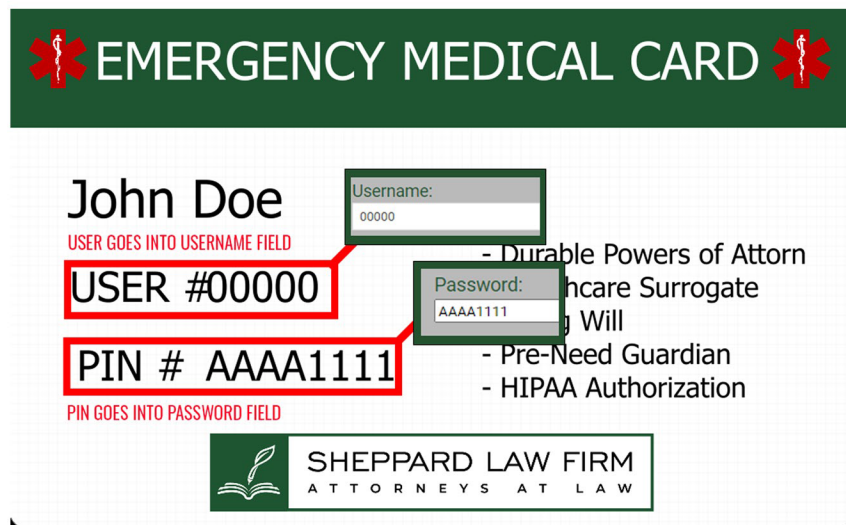
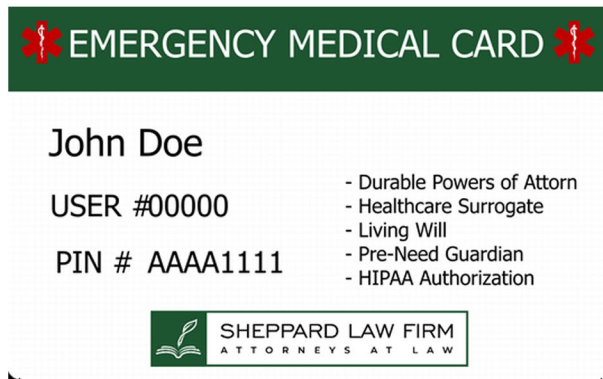
- Username:** A text input field containing the name "Iladia" and a red eye icon to toggle visibility.
- Password:** A text input field with masked characters (dots) and a red eye icon to toggle visibility.
- Remember Me:** A checkbox followed by the text "Remember Me".
- LOG IN:** A red rectangular button with white text.



STEP 2: ENTER YOUR LOGIN DETAILS

CONSULT YOUR PORTAL CARD OR EMERGENCY MEDICAL CARD
TO GET YOUR USERNAME AND PASSWORD.

DEPENDING ON WHEN YOU ENROLLED, YOU MIGHT HAVE RECEIVED A
DIFFERENT CARD. IF YOU HAVE AN OLDER CARD, PLEASE LOOK FOR
THE USERNAME AND THE PIN



STEP 3: ACCESS YOUR FILES

YOU CAN ACCESS YOUR FILES ON THE
MY LEGAL DOCUMENTS TAB LOCATED ON THE TOP RIGHT.

